



**ESSEX COUNTY IN THE PARK
INDUSTRIAL DEVELOPMENT AGENCY**

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**Essex County IDA Special Board Meeting
September 4, 2026 at 9:00AM
7566 Court Street, Elizabethtown, NY**

Present: Jamie Rogers (Zoom)
Steve McNally (Zoom)
Matthew Brassard (Zoom)
Matthew Courtright (Zoom)
James Bowen (Zoom)

Also Present: Jody Olcott
Carol Calabrese (Zoom)
Jen Briggs (Zoom)

Absent: Darren Darrah
John Boyea

The purpose of this special meeting is to discuss the FOIL appeal that has been made to the Essex County IDA by Shawn Fariss dated August 24, 2026 and any other business to come before board.

Open of Meeting

Chairman Jamie Rogers opened the meeting at 9:02AM.

Jen Briggs noted that she is the designated FOIL officer for the Essex County IDA and responds to FOIL requests received. A FOIL request was received from Shawn Fariss via email on August 13, 2026. The original FOIL request on August 13, 2026 requested information including Essex County/Essex County IDA contracts 2022-2025, budget information, revenue fees, revolving loan fund balances, etc. Jen Briggs responded to this FOIL request via email on August 20, 2026. Copies provided to the Board for review.

The FOIL appeal dated August 24, 2026 from Shawn Fariss requests specific records including revenue fee documentation, revenue fee by year 2022-2025, and expenses incurred in the County Development Fund account 2022-2025.

Jen Briggs noted that she cannot respond to the FOIL appeal and the response must be sent by the Essex County IDA Board of Directors. A draft response to the appeal was circulated to the board for review and approval.

Motion #2026-57: A motion to approve the detailed appeal and response by the Essex County IDA Board, Chairman to sign was made by Matthew Brassard and seconded by Jamie Rogers. All members were in favor.

Motion #2026-58: A motion to adjourn the meeting at 9:11AM was made by Matthew Brassard and seconded by Jamie Rogers. All members were in favor.