

**Essex County Capital Resource Corporation
March 26, 2026 Annual Meeting
11:00AM
7566 Court Street, Elizabethtown, NY 12932**

Approval of Minutes:

1. Approval of March 26, 2025 Meeting Minutes

2025 Reporting Review:

- a. 2025 NYS Comptroller's Annual Report
- b. 2025 Essex County IDA/CRC/Empire Zone Annual Report
- c. 2025 Mission Statement & Performance Measurement Report

Public Accountability Reform Act (PAAA) Compliance:

1. Policy Review:
 - a. Property Disposal Policy
 - b. CRC By-Laws
 - c. Code of Conduct Policy
 - d. Audit & Payment Procedures
 - e. Investment Policy
 - f. Procurement Policy
 - g. Videoconferencing Policy
2. Designate Briggs Law Firm as Records Access Officer (FOIL)
3. Designate Champlain National Bank as Official Bank
4. Designate Press Republican & Denton Publications as Official Newspapers

Adjourn