



ESSEX COUNTY IN THE PARK
INDUSTRIAL DEVELOPMENT AGENCY

7566 Court Street . P.O. Box 217 . Elizabethtown, NY 12932
(518) 873-9114 . Fax (518) 873-2011 . E-mail: info@essexcountyida.com
Web Site: www.essexcountyida.com

Essex County IDA Special Board Meeting
June 30, 2021 at 10:30AM
7566 Court Street, Elizabethtown, NY

Present: Darren Darrah (via conference call)
John Boyea (via conference call)
Jamie Rogers (via conference call)
Roy Holzer (via conference call)
Matthew Courtright (via conference call)

Also Present: Jody Olcott (via conference call)
Carol Calabrese
Sarah LaFountain

Absent: James Bowen
James Monty

The special board meeting was scheduled to discuss an emergency situation regarding the IDA website and any other business to come before the board.

Open of Meeting

Secretary/Treasurer Jamie Rogers opened the meeting at 10:33AM. IDA staff noted the need for emergency meeting was due to the crash of the IDA website as the website has been down for 7 days. After contacting Darren and also the Essex County IT department it was realized that the previous IDA website was running off software that was no longer supported thus website and its content were lost. The IDA staff then contacted a consultant that the Ticonderoga Chamber of Commerce has used to further investigate the issue (Richard Calo from Neural Tornado). Based upon the consultants research which was done pro bono to assist the IDA, he concluded the IDA website needs to be rebuilt on a new platform. The purchasing policy of the IDA notes in Section 4. Exceptions A: In the case of a public emergency arising out of an accident or other unforeseen occurrence or condition, whereby circumstances affecting public buildings, public property, or the life, health or safety or property of the inhabitants of Essex County, or in the cases where other circumstances exist which require immediate action and which cannot await solicitation of bids, requests for proposals, or solicitation of quotations, the purchase/procurement of materials, goods and/or services may be authorized by the Agency Board.

James Monty spoke with IDA staff before the IDA board meeting and could not attend meeting due to conflict but noted he recommends that IDA reach out to Ken Hughes (The MacMan) and Supervisor of the Town of Essex to inquire if this is something he would be able to do. The IDA has received a proposal from Neural Tornado to rebuild website. Proposal was for \$2,750 and work will be completed within 2-3 weeks.

Motion #2021-52: A motion to approve the expenditure of up to \$3,500 with at least one more proposal received within 24 hours was made by Jamie Rogers and seconded by Darren Darrah. All

members were in favor. IDA will reach out to Ken Hughes (The MacMan) to discuss request for proposal and timeframe needed.

Adjourn Meeting

Motion #2021-53: A motion to adjourn the meeting at 10:47AM was made by Roy Holzer and seconded by John Boyea. All members were in favor.