



ESSEX COUNTY IN THE PARK  
INDUSTRIAL DEVELOPMENT AGENCY

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**Essex County IDA Special Board Meeting  
February 25, 2015 at 9:00AM  
7566 Court Street, Elizabethtown, New York**

**Present:** Darren Darrah  
Charles Bryant (via conference call)  
Jamie Rogers (via conference call)  
Gerald Morrow (via conference Call)  
Matthew Courtright (via conference call)  
James Bowen (via conference call)  
Joseph Kusalonis (via conference call)

**Also Present:** Jody Olcott  
Carol Calabrese

**Open of Meeting**

The meeting was opened by Chairman Darren Darrah at 9:02AM.

The IDA Special Board Meeting was scheduled to discuss the Hamilton County IDA request for proposal and any other business concerning the IDA.

The Hamilton County IDA Director is retiring at the end of March. The office has one other part-time staff member who is training to take over operations. Hamilton County has sent out a RFP to secure consulting services to assist with the change over and retirement of their Director. The RFP notes up to 15 hours per week for the first six months and then 10 hours per week for the next six months. Jody & Carol met with the Hamilton County IDA Director and his staff member to discuss current bonds, loans, properties, etc. In previous years the Essex County IDA has contracted its employees to Hamilton County IDA for annual compliance reporting requirements. It was done on an as needed, hourly contract. The Essex County IDA staff does not anticipate that this new transition will require the 15 hours per week stated in the RFP. Essex County IDA would suggest an as needed basis up to 15 hours per week at a rate of \$50 per hour plus mileage reimbursement for a term of one year.

**Motion #2015-4:** A motion to approve proposal to the Hamilton County IDA on an as needed basis up to 15 hours per week at a rate of \$50 per hour plus mileage reimbursement was made by Gerald Morrow and seconded by James Bowen. All members were in favor.

New York State Economic Development Council (NYSEDC), the economic development consultant for all IDAs has been actively opposing Part W of Governor Cuomo's revenue bill which requires additional State approval for sales tax exemption incentives included in a straight lease back transaction. This proposal is considerably detrimental to Essex County as it is unlikely the rural projects considering this incentive would be approved by the State and pass any threshold requirements if they were State wide.

NYSEDC would like to hire an additional consultant to help lobby against Part W. NYSEDC would like IDAs to contribute to this expense. For IDAs with a general operating budget of less than \$250,000 the voluntary assessment fee would be \$500.

**Motion #2015-5:** A motion to contribute \$500 to NYSEDC for hiring of consultant to assist in opposing Part W of Governor Cuomo's revenue bill was made by Darren Darrah and seconded by Gerald Morrow. All members were in favor.

**Motion #2015-6:** A motion to adjourn the meeting at 9:31AM was made by Jamie Rogers and seconded by Joseph Kusalonis. All members were in favor.