

**Essex County IDA Board Meeting
September 4, 2019 at 9:00AM
7566 Court Street, Elizabethtown, NY**

Open of Meeting

9:00AM Public Hearing for International Paper \$2.9 million bond refinancing

Approval of Minutes

1. May 29, 2019 Meeting Minutes

Financial Services/Programs

1. Bond Application – International Paper \$2.9 million bond refinancing request
2. Monthly Loan Report
3. Loan Defaults Updates:
 - a. Westport Golf & Hospitality (Westport)
 - b. Adirondack Meat Company (Ticonderoga)
4. Straight Lease Back Transactions:
 - a. Saranac Lake Resort (North Elba)

Business Park Development

1. Moriah Business Park
 - a. Lot #4 Building (High Peaks Hospice)
 - b. Lots #3, #5 & #6 (Whistlepig)
 - c. Future Park Property Expansion

Business Development Updates

1. Marketing
 - a. Internet Based Marketing Monthly Report
2. Grant Administration
 - a. Adirondack Arts Grant Program
 - b. HUB Grant 2
3. Other
 - a. International Paper Workforce Development Committee
 - b. Center for Businesses in Transition (CBIT)
 - c. Essex County Workforce Committee

Financials

1. May & July 2019 Financial Statements
2. NYS Senate Compliance Audit
3. 2020 Budget Request – need to discuss health insurance options

New Business

1. 2018 Employee Reviews
2. NEW Whistleblower Policy
3. August Abstract for Payment
4. Next Meeting – Discuss at Meeting

Adjourn Meeting