



ESSEX COUNTY IN THE PARK
INDUSTRIAL DEVELOPMENT AGENCY

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**Essex County IDA Special Board Meeting
October 29, 2013 at 11:30 AM
7566 Court Street, Elizabethtown, New York**

Present: Darren Darrah (via conference call)
Charles Bryant (via conference call)
Jamie Rogers (via conference call)
Gerald Morrow (via conference call)
Joseph Kusalonis (via conference call)
James Bowen (via conference call)
Matthew Courtright (via conference call)

Also Present: Carol Calabrese
Jen Briggs (via conference call)

Vice-Chairman James Bowen opened the meeting at 11:33 AM.

The IDA special board meeting was scheduled to discuss Sugar & Spice's insurance claim.

1. Robin McGrath, Owner – Reported that Soot damage to the store and inventory from the landlord's furnace duct work. The landlord's insurance covers cleaning the facility. Robin has explained that there is damage to the inventory and she needs to order inventory as soon as possible. The Essex County IDA is listed as an additional insured on the liability insurance due to the loan to the business, the ECIDA's endorsement is required for all checks issued related to the insurance claim.

Motion #2013-86: A motion to authorize Board Member Matthew Courtright to sign on behalf of the ECIDA for all checks issued from the insurance company in reference to the even provided the business follows the following procedures:

The business is to provide ECIDA all documents associated with this insurance claim as they become available, including, but not limited to: Proof of loss claims submitted to the insurance company along with any supporting documents, copies of all checks issued by the insurance company, inventory purchases orders and proof of payment, all expenses incurred in rehabilitating the store that is paid with insurance funds and proof of said payment and any other insurance documents relating to the damage. A letter listing all these details will be sent to the business owner and Matthew Courtright. The motion was made Gerald Morrow and seconded by Joseph Kusalonis. All members were in favor.

Motion #2013-87: A motion to adjourn the meeting at 11:51 was made by Darren Darrah and seconded by Jamie Rogers. All members were in favor.