

Essex County Capital Resource Corporation
March 17, 2011 1:45 PM
7566 Court Street, Elizabethtown, NY 12932

Present:	James Bowen Charles Bryant Gerald Morrow Jorja Sanders (via conference call)	Also Present:	Jody Olcott Carol Calabrese
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Absent: Darren Darrah
Jamie Rogers

Vice-Chairperson James Bowen called the meeting to order at 1:50PM.

Approval of Minutes

1. Approval of February 15, 2011 Meeting Minutes

Motion #2011-9: A motion to approve February 15, 2011 meeting minutes was made by Jorja Sanders and seconded by Charles Bryant. All members were in favor.

New Business

1. Adoption of 2010 Annual Report

Motion #2011-10: A motion to adopt 2010 Annual Report was made by Gerald Morrow and seconded by James Bowen. All members were in favor.

2. Adoption of 2010 Financials & OSC Report

Motion #2011-11: A motion to adopt 2010 Financials prepared by Barbara Dwyer and the Annual NYS Comptroller's Report was made by James Bowen and seconded by Gerald Morrow. All members were in favor.

3. Property Disposal Policy

Motion #2011-12: A motion to approve Property Disposal Policy with no changes was made by Charles Bryant and seconded by James Bowen. All members were in favor.

4. CRC By-Laws

Motion #2011-13: A motion to approve CRC By-Laws with no changes was made by James Bowen and seconded by Charles Bryant. All members were in favor.

5. Code of Conduct Policy

Motion #2011-14: A motion to approve Code of Conduct Policy with no changes was made by Gerald Morrow and seconded by Jorja Sanders. All members were in favor.

6. Designate Briggs & Norfolk as Records Access Officer (FOIL)

Motion #2011-15: A motion to designate Briggs & Norfolk as Records Access Officer (FOIL) was made by Gerald Morrow and seconded by James Bowen. All members were in favor.

7. Designate Champlain National Bank, Ticonderoga Federal Credit Union and Glens Falls National Bank as official banks

Motion #2011-16: A motion to designate Champlain National Bank, Ticonderoga Federal Credit Union and Glens Falls National Bank as official banks was made by James Bowen and seconded by Charles Bryant. All members were in favor.

8. Designate Press Republican & Denton Publications as official newspapers

Motion #2011-17: A motion to designate Press Republican and Denton Publications as official newspapers was made by Gerald Morrow and seconded by Charles Bryant. All members were in favor.

9. Annual Mission Statement and Measurement Report for 2010

Motion #2011-18: A motion to approve Annual Mission Statement and Measurement Report for 2010 was made by James Bowen and seconded by Jorja Sanders. All members were in favor.

Adjourn

Motion #2011-19: A motion to adjourn the meeting at 1:53PM was made by Gerald Morrow and seconded by Charles Bryant. All members were in favor.