

General Operating Budget 2017

			2017 BUDGET
*****INCOME*****			
ADMIN/APPLICATION FEE			\$2,000.00
ESSEX CO ALLOCATION			
IDA OPERATING			\$185,400.00
EZ ADMINISTRATION			\$18,540.00
EDA GRANT ADMINISTRATION			\$0.00
REAL ESTATE/PROPERTY ADMIN.			\$18,100.00
OCR PROGRAM ADMIN/DELIVERY			\$0.00
NYS ESD (EMPIRE ZONE)			\$0.00
UNKNOWN INCOME			\$38,160.00
TOTAL			\$262,200.00

*****EXPENSES*****			
ACCOUNTING			\$6,500.00
BANK SERVICE CHARGES			\$150.00
BOARD MEETINGS - MONTHLY			\$125.00
BUILDING EXPENSES (OFFICE)			\$5,500.00
CONF/WORK SHOPS/EDU			\$2,000.00
DUES & SUBSCRIPTIONS			\$1,250.00
EQUIPMENT			\$2,750.00
EQUIPMENT MAINTENANCE			\$0.00
FURNITURE & FIXTURES			\$0.00
INSURANCE-LIABILITY			\$3,750.00
INSURANCE-MEDICAL			\$13,200.00
LEGAL FEES - CONTRACT			\$8,000.00
LEGAL NOTICES			\$100.00
MARKETING/ADVERTISING			\$0.00
MEETING/CLIENTS (MEALS)			\$500.00
OFFICE SUPPLIES			\$1,750.00
OFFICE EXPENSE			\$3,750.00
PAYROLL			\$158,275.00
PAYROLL TAXES			\$15,000.00
PENSION			\$32,500.00
POSTAGE			\$1,000.00
PRINTING			\$100.00
REAL ESTATE TAXES (OFFICE)			\$0.00
TELEPHONE			\$2,000.00
TRAVEL			\$4,000.00
CONTINGENCY			\$0.00
TOTAL			\$262,200.00